

British Curling Board meeting

Held at sportscotland, Caledonia House, South Gyle, Edinburgh, EH12 9DQ
On Monday 13th May 2019 from 10.00 until 15.30

Board Attendees:- John Harris (JH), Nigel Holl (NH), Russell Keiller (RK), Philippa Lombardi (PL), Robin Niven (RN)

Plus: Mike Whittingham (MW), Nathaniel Reilly-O'Donnell (NROD), Wendy Cochrane (WC) (minutes & admin)

Additional Attendees: Phil Reid (PR), Jon Austin (JA), Rob Tait (RT) (Performance Advisor UK Sport)

1. Formal board adoption of:

a. John Harris as Interim Chair

NH proposed that JH be officially appointed as Interim Chair– this was unanimously agreed by the Board.

b. Rob Niven as Board member beyond his term as Scottish Curling Chair

RN steps down on 15th June as Chair of Scottish Curling, NH proposed that RN stays on the BC Board until the December board meeting. This motion was agreed by PL.

c. Interim Performance Director

d. JH welcomed Phil Reid who will be seconded into this role for the next 3 – 4 months.

e. Jon Austin is to be seconded as Advisor to the Board and his contractual agreement will be confirmed in due course.

Action: JA contract tbc by NH & JH

2. Introductions and background

Introductions were given and JH welcomed everyone to the meeting.

Conflict of Interest were noted as the following:-

- John Harris as Chair of British Shooting
- Nigel Holl as Interim Chair of British Athletics

3. Executive PD Recruitment process update

RK advised the job description had been completed, job advert had gone out with a closing date of 6th June, interviews to be held on 27th and 28th June. Interview panel had yet to be confirmed and NROD and RK were working on this together.

Action: Interview panel tbc –by NROD/RK

4. MOU progress

NH explained the background to the MOU and that post PyeongChang the MOU required updating – MW added that there are also Collaboration Agreement and Service Level Agreements in existence.

The MOU requires input from Scottish Curling which has not yet happened (JA to be fully briefed and progress).

Action: JA to be briefed and progress asap

5. Wheelchair submission (1st June 2019) and staffing of the Wheelchair Programme

MW gave background – deadline is 1st June – good progress had been made by the current PD and Head Coach following UK Sport’s advice, new draft version circulated to board next week.

MW suggestion one final meeting should be arranged to include one BC board member to approve. RN agreed to be that board member and will meet with Mike next week. WC to set up meeting. JA agreed to read over the draft report. Draft to be requested from GT and SW by Friday 17th May.

Action: Meeting to be set up to progress this submission before 1st June – MW/WC

6. Strategy and “what it takes to win” submission (By 1st Sept 2019)

NROD gave background to JH. PR agreed to work with Dave Leith & Stephanie Stewart from the Senior Leadership Team (SLT) on this document going forwards with advice from UK Sport. Latest sign off by UK Sport is due on 1st October.

Action: PR to work with SLT and keep board informed

7. Staff recruitment (coaches)

The board briefed PR on the details of the 3 coach appointments and PR agreed he would work with the SLT to determine the best solution for the 4th coach position.

Action: PR to work with SLT and keep board informed

8. Selection of athletes onto programme for season 2019-20

Covered

9. Selection of team for European and World Championships – season 2019-20 and beyond

RK updated the board, the selection meeting is taking place today and the panel consists of Graeme Thompson, Kenny More, & Dave Murdoch. There are 18 APAs for two ladies teams, 2 men's teams and one Mixed Doubles team. A discussion took place around the Mixed Doubles programme.

Discussion around selection policy and programme and some key questions arose around criteria. JH noted that RK and PR should work closely together in future, to reduce any barriers and improve communication.

RN advised the need to consult with Scottish Curling is key.

Action: RK & PR to work closely with Scottish Curling and provide update at next Board meeting

10. Board composition: any additional skill sets required at this point

JH would like all board members to fill in a skills matrix (which he will circulate in due course) and also to think about future board member recruitment. RT could also help.

Action: JH to circulate skills matrix for board members to fill in

11. AOB

Immediate priorities and tasks were noted as:-

- Wheelchair submission
- Strategy update
- Recruitment
- Governance stability

12. Dates of future meetings

The next meeting will take place on Thursday 27th June in Room 7, Ground Floor, Caledonia House, starting at 10am.

WC to arrange - completed